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OL/FMG WEEKLY REPORT

PERIOD ENDING 7 DECEMBER 1988

1. Progress Reports on Tasks Assigned by or of Interest to Senior Management:

25X1 *yes* a. "Holiday Greetings from the White House," a collection of framed and documented official greeting cards from 1935-1987 presidential administrations, may be viewed in the Headquarters Exhibit Hall from 5 through 30 December. [redacted]

25X1 *no* b. The Standards Branch, Space Planning Division, FMG/OL, prepared and forwarded the necessary paperwork for contracting Everett Raymond Kinstler to paint the official portrait of DCI Webster. Mr. Webster selected this artist after being shown pictures of several artists' works assembled by a Fine Arts Commission committee. The portrait is expected to cost over \$20,000 and would be completed in about a year. [redacted] *Report to SIA with [unclear]*

25X1 *yes* *concern* c. MR. JAMES SANBORN, SCULPTOR, ON 29 NOVEMBER, ~~On 29 November, James Sanborn, sculptor,~~ presented his design plans for the NHB Art-in-Architecture project to an audience composed of the DDA, DCI/EXO, National Endowment for the Arts (NEA) panelists, GSA program coordinators and FAC members. The proposal is for four aesthetically united sculptural groupings that are sophisticated, intellectual, and of a simple, strong, successful scale. It symbolizes time and change through the use of red granite, green quartz, alphabetical frequency tables carved out of copper, a meteorite, a lodestone, a petrified tree, specific plants, copper plates relating stories of natural events and possibly two shallow pools. In presenting his plans, Sanborn depicted his maquettes as they would be located on a completely detailed and landscaped model of the NHB West Entrance and Cafeteria courtyard. Everyone was very interested and pleased with the proposal. ~~The \$250,000 allotted to Sanborn will be well earned as, for a 2-year period, he will be importing materials from the American southwest, hiring carvers and cutters, renting heavy equipment, and contracting landscapers, electricians and plumbers in addition to costs for design and model building time and materials already put into the project.~~ [redacted] *Sanborn*

2. Major Events that Have Occurred During the Preceding Week:

a. Status of South Side Chilled Water Lines: No change.

The cost of the project will be \$250,000 and it will take two years to complete.

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25X1 *yes* b. Parking and Traffic Management: Reallocation of parking spaces for the North and South lots on the Headquarters compound has been postponed until January 1989. The new date for the 1989 permits to become effective has been set for 23 January. An employee bulletin notifying personnel of the parking changes will be published in early January. [redacted]

25X1 *yes* c. Radiation Overexposure Incident. A representative of the Environmental and Occupation Health Branch (EOHB), Safety Division, OMS, completed a study, which has been forwarded to C/FMG, regarding an incident of possible overexposure of ionizing radiation to two occupants of 5D13, Original Headquarters Building. The incident occurred during after-hours ionizing imaging of an adjacent stairway floor slab in preparation for upcoming renovation projects. The estimated dose received by the two individuals of 4 milliRen (mR) is within the Occupational Safety and Health Administration's (OSHA) regulation and the Agency's radiation regulation [redacted] of 1250 mR per calendar quarter. According to the EOHB report, no adverse health effects should be expected from this incident. HCB has instituted additional safety measures to preclude a similar incident from happening in the future. These include advanced written notice to occupants of rooms adjacent to the areas being imaged and issuance of radiation exposure badges to Agency personnel escorting the imaging contractor team. [redacted]

d. New Headquarters Building (NHB):

25X1 *Reported parts 1/1*
 25X1 *Best week*
 25X1 *Report when*
 25X1 *reporting*
 25X1 *available*
 (1) Wall Sound Transmission: FMG received a draft report from Cerami and Associates, the acoustical consulting firm contracted to review the sound transmission problems in the NHB hollow partition walls. The report identifies four main areas of concern with respect to sound transmission in the NHB. These are the lack of insulation in the walls, the poor construction technique in the connections between office partitions and the exterior wall, the lack of sound gaskets around the door frames, and the lack of a compressible seal between the top of the office partitions and the ceiling. The report suggests a variety of solutions and construction details to deal with these specific problems, as well as the larger issue of providing adequate sound privacy. The final report is due the week of 5 December. [redacted]

25X1 (2) Security Trash Chutes: On 1 December, the Office of Security (OS) surveyed the North and South Tower trash chutes. However, before OS accepts it, the vault doors must be repaired and alarm contacts re-installed. This work is expected to be completed on or before 12 December. [redacted]

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e. Child Day Care Center (CDCC) Project: Hitt Contracting, Incorporated, the CDCC contractor, continues working on building foundations and under slab plumbing. Hitt also completed the stake-out for sanitary sewage, storm sewage and domestic water off-site connections. A meeting has been scheduled for 6 December, with Site Security, to coordinate these connections to the existing facilities at the Route 123 entrance to Headquarters. Reinforced concrete storm drainage pipes for the new CDCC access road were also installed this week.

25X1

f. New Office Space for Office of External Development (OED). A representative from External Buildings Division (EBD), FMG/OL, is monitoring the new office buildout for OED and observed the following: the contractor is cleaning the floor in order to prepare for the carpet installation scheduled for 5 - 7 December. Special Protective Guard Service commenced 3 December.

25X1

25X1

g. Renovation Activities at the E-Street Complex:

(1) On 1 December, EBD/FMG/OL Project Officers met with the new occupants of the E Street Complex to discuss construction and moving schedules. All move dates have been finalized and walkthroughs of the spaces scheduled with each component. Questions about parking, vending machines, the snack bar, and nursing care were raised. Responses to each are being researched and should be ready by 9 December.

I'm sure they don't mean this as if sound like OMS facilities

(2) Proposals for further modifications to East and Central Buildings are being prepared for submittal to the proper components. Schedule changes, if required, will accompany the proposals. Construction continues in the South and Central Buildings. The construction is now being hampered by the asbestos located above the ceiling tiles in South and Central. General Services Administration's (GSA) refusal to pay for the asbestos removal as previously promised has caused delays in the construction. To expedite the removal, Field Buildings Branch, EBD/FMG/OL has agreed to pay for the removal using the GSA contractor, but will appeal the decision. The current schedule can still be met if the removal contractor starts work prior to 12 December.

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h. Projects Completed During this Period:

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25X1

(1) Work included a new suspended acoustic ceiling with all new light fixtures, new carpet tile floor covering, new partition for storage area, new entry door with

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25X1 security locks and alarm systems, and painting throughout. Final inspections will be made by Christmas and the room will be ready for use in January 1989. [redacted]

25X1 (2) Renovation G-J Area South Tower, NHB Universal Craftsmen completed the renovation to the Inspector General's area, second floor, NHB. Doors and hardware were installed last week. [redacted]

25X1 (3) Installation of two Uninterruptible Power Source (UPS) systems for OS on the sixth and first floor of [redacted]
25X1 Building. [redacted]

25X1 (4) Installation of an AC current recording meter to monitor power consumption on air conditioning equipment at the Enterprise Building. Information gathered will be used to verify accuracy of power billing/rates. [redacted]

25X1 i. Response to Protest by Access Flooring, Incorporated (AFC): On 30 November, Procurement Management Staff, Logistics and Procurement Law Division and Contracts Branch, FMG/OL, representatives completed and submitted to the General Accounting Office (GAO) the response to AFC's protest. AFC protested the contract award to Tate Access Floors, Incorporated for raised flooring to support the Headquarters Backfill Program. The Response presents to GAO factual and legal reasons why the Agency believes the protest should be denied. The GAO decision is expected within 90 days. [redacted]

*yes
OK PM's
working*

j. During this reporting period, the Contracts Branch, FMG/OL, issued Invitations for Bids (IFB's) for the following projects:

25X1 Renovations to the Third Floor of the Key Building [redacted] A pre-bid jobsite visit was held on 2 December. Bids are required to be submitted by 9 December.

Renovations to the Third Floor in the South Tower of the New Headquarters Building for Africa Division, DO. Bids are required to be submitted by 5 January 1989.

25X1 Renovations to Rooms GE10, GE13, and 1H1124 in the Original Headquarters Building for Office of Information Resources, DI. Bids are required to be submitted by 6 January 1989. [redacted]

k. Suspect Packages: After normal working hours on Thursday, 1 December, a representative from the Mail and Courier

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Branch, Services Division (M&CB/SD), FMG/OL, met with representatives from the DCI's security staff to fluoroscope a package that had been delivered directly to the DCI's residence. The package was determined to be safe for delivery, and was released back to Security for delivery that evening.

A package received on Saturday, 26 November, addressed to the DCI was fluoroscoped and determined by M&CB/SD/FMG/OL to contain suspect material. Representatives from the Office of Security were contacted to further examine the package. In turn, the Explosive Ordinance Disposal team was contacted, who safely removed the package from the Headquarters compound for further examination.

Emergency transportation service was provided to LA/LOGS

m. On 30 November Mr. Mark Plasko of Triangle Computer Company installed the IBM PC Point of Sale (POS) PICK system to the Director's Executive Dining Room. This is a new program to permit the bar code reader to track all wine, beer and liquor purchased and used in the DEDR. He also installed a PICK operating system update which reduces by 75% the amount of time needed to down load, back up, and calculate the system.

3. Upcoming Events:

None.

4. Management Activities and Concerns:

Personnel Assignments: [redacted] to the Executive Dining Room staff, and [redacted] to Headquarters Division. [redacted]

[redacted] Chief
Facilities Management Group

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